# Checklist of Requirements & Deadlines – Fall Internships

The following is a checklist of your requirements and the deadlines for completing them. The expectation is that all requirements are completed, submitted, and approved by the deadline.

- **Deadline #1: October 1st**
  - MMR – positive titers for Measles, Mumps, and Rubella
  - Varicella – positive titer
  - Hepatitis B – positive Hepatitis B Surface Antibody titer
  - Tdap – vaccine record dated within 10 years
  - COVID-19 Vaccine – original series plus one booster
  - Seasonal Influenza Vaccine (annual requirement)
  - Tuberculosis (annual requirement) – QuantiFERON blood test or 2-step PPD
  - Physical Exam (annual requirement) – using UConn's form
  - Health Insurance – front and back of insurance card
  - CPR Certification – American Heart Association BLS Provider
  - Student Consent & Attestation form – complete in Complio
  - Photo/Information Release form – complete in Complio
  - HIPAA Training – complete in HuskyCT
  - OSHA Training (annual requirement) – complete in HuskyCT
  - Background Check & FACIS 3 (annual requirement)
  - 12-panel Drug Screen (annual requirement)
- **Ongoing Maintenance**
  - Renew Complio subscription when needed
  - Complete agency requirements as assigned by program based on clinical schedule
  - Keep expiring items up to date at all times

# My Upcoming Expiration Dates (Fall Internships)

Use this section to keep track of your own expiration dates based on your completion dates!

| Requirement | Completion Date | Time to Add | New Due Date | Complete? |
|---|---|---|---|---|
| Tuberculosis | | 1 year | | |
| Physical Exam | | 1 year | | |
| Tdap | | 10 years | | |
| OSHA Training | | 1 year | | |
| CPR Certification | | 2 years | | |